

Medical Specialty Report Forms

Entering Class and Academic Year Worksheet

Data from past years are prepopulated on this worksheet. Please do not adjust data from past years without permission from the West Virginia Higher Education Policy Commission.

Entering Class Data – Years listed are academic years running from July 1 to June 30. Data entered in this section applies to the composition of the applicants for the institution’s first year class. For example, data entered under 2017-2018 should be for the applicants who applied for a spot in the first year class who enrolled in the Fall of 2017.

Applicants

- In-state – the number of applicants who met each institution’s definition of in-state.
- Out-of-state – the number of applicants who met each institution’s definition of out-of-state.
- Total – the total number of applications received by the institution.

Acceptances Issued

- In-state – the number of applicants accepted who meet each institution’s definition of in-state.
- Out-of-state – the number of applicants accepted who meet each institution’s definition of out-of-state.
- Total – the total number of applicants accepted by the institution.

Entering Class Mean GPA – Grade point average earned by a student while pursuing his/her undergraduate degree as reported to the school by the Association of American Medical Colleges (AAMC) or the Association of American Colleges of Osteopathic Medicine (AACOM). The number reported is the mean grade point average of all GPAs of the members of the first year class.

Entering Class Mean Total MCAT Score – MCAT data that is reported to the institution by the AAMC. The number reported is the mean total MCAT score of all the total MCAT scores of the members of the first year class. If your institution accepted both old format and new format MCAT scores, please provide a mean score for each format.

Academic Year Data – Years listed are academic years running from July 1 to June 30. Data entered in this section applies to the composition of the institution’s enrollment in a particular academic year. For example, data entered under 2017-2018 should be for the academic year that began in July 2017.

First Year New Enrollment

- In-state – the number of first-year students who meet each institution’s definition of in-state and are first-time enrollees in medical school.

- Out-of-state – the number of first-year students who meet each institution’s definition of out-of-state and are first-time enrollees in medical school.
- Total – the total number of students in the first year class who are first-time enrollees in medical school.

Total Graduates – the number of students who received a diploma between July 1 and June 30 of the particular year.

Total Medical Students – total number of students enrolled at the institution pursuing a medical degree. Include students on leaves of absence. For students enrolled in a joint program (i.e. MD/PhD), only count students during the years they are completing the MD portion of their joint program.

Tuition and Fees

- Tuition and Fees, In-state – The combined tuition and fee level for in-state students. Any health insurance premium paid by a student should not be included in this figure.
- Tuition and Fees, Out-of-state – The combined tuition and fee level for out-of-state students. Any health insurance premium paid by a student should not be included in this figure.
- Average Final Year Indebtedness – average indebtedness of the graduating class. This figure includes all loans (from both private lenders and government) accumulated in pursuit of a medical degree. Do not include pre-medical school debt. Do not include students who have zero debt.

Specialty Areas of Graduates Worksheet

Data will be entered on the “Specialty Areas of Grads” worksheet. Data from previous years is not included on this worksheet. To view your data from past years as well as a listing of all residency specialty programs, please consult the separate workbook “2018 Historic Specialty Data and Specialty Listing.” Please do not adjust data from past years without permission from the West Virginia Higher Education Policy Commission.

The year provided in the “Specialty Areas of Grads” worksheet is the academic year 2017-2018, which ran from July 1 through June 30. Data supplied should correlate with students who were fourth year medical students during this academic year. The worksheet collects residency match results for fourth year medical students only. Do not include match results for members of other class years who may have entered the match in that particular year.

This worksheet requests the number of students who match into three specialty groupings: primary care, non-primary care, and transitional. It also requests a breakdown of location of the program, whether it is located in West Virginia or outside of West Virginia.

Primary care residencies include: family medicine, internal medicine, internal medicine/family medicine, internal medicine/pediatrics, obstetrics/gynecology, and pediatrics. Beginning in 2014-2015, the

specialties of family medicine/preventive medicine and internal medicine/preventive medicine were added.

For non-primary care specialties and transitional programs, schools should consult the “Specialty List” worksheet located in the separate “2018 Historic Specialty Data and Specialty Listing” workbook for a complete listing of specialties. Schools then will enter both the name of the specialty, i.e. anesthesiology, emergency medicine etc. and the number of students matched (broken down by in state versus out of state) on the “Specialty Areas of Grads” worksheet and list the number of graduates who matched with that specialty as well as whether the residency program is located in West Virginia or out of state. Add more rows to the table if you need to add a specialty that you had not had a graduate match with in prior years.

If you cannot find a particular specialty on the Specialty List worksheet (likely because it is a new specialty), you may add it to the Specialty List. Please also let the West Virginia Higher Education Policy Commission know so that it can update the master Specialty List for subsequent.

Students reported under transitional are those students who match with transitional or preliminary programs that do not provide a position for the student after completion of the first year residency program. Students who match into a preliminary program but also at the same time have secured a second year residency specialty position should be listed under the specialty they will ultimately pursue and not under preliminary.

Licensure Examinations Worksheet

This worksheet collects data on medical student performance by graduating class on either the COMLEX Level 3 (osteopathic) or USMLE Step 3 (allopathic). Data from past years is prepopulated on this worksheet. Please do not adjust data from past years without permission from the West Virginia Higher Education Policy Commission.

Graduating class – Years listed are for the year of graduation. For example, 2015 refers to the graduating class of 2014, which includes any student that graduated between July 1, 2014 and June 30, 2015.

Number Passing – The number of students in the graduating class who passed the test. Report results for first time test takers only. Report only those graduates who took the exam within two years of completing medical school. Report data by graduating class; do not report by cohort regardless of graduating class who sits for the test during the applicable time period.

Number of Examinees – The number of students in the graduating class who sat for the test. Report results for first time test takers only. Report only those graduates who took the exam within two years of completing medical school. Report data by graduating class; do not report by cohort regardless of graduating class who sits for the test during the applicable time period.

Passage Rate – The number passing divided by the number of examinees.